



JOB APPLICATION

PERSONAL INFORMATION:

Name: _____
Last First Middle Initial

Address: _____
Street City State Zip code

Phone: _____ Email: _____

Social Security: _____ (for background check)

Are you over 18 years old? ___Yes ___No

Are you legally eligible for employment in the United States? (If offered employment, you will be required to provide documentation of eligibility). ___Yes ____No

Have you ever been convicted of a crime other than a minor traffic offense? ___Yes ___No

If yes, explain: _____

****It is the policy of Compass to run a background check on anyone who will have direct involvement with minor clients while employed at the center. ****

EDUCATION:

Please circle your highest level completed:

G.E.D H.S. Diploma Associates Degree Bachelors Degree Masters Degree

Degree earned (if applicable): _____

Describe other relevant training or certifications:

EMPLOYMENT HISTORY: List most recent employment first.

May we contact your employers? Yes_____ No_____

1. Employer _____ Date of employment: From_____ To_____

Address_____

Position/Duties _____

Phone number: _____ Salary_____ Supervisor_____

Reason for leaving:_____

2. Employer _____ Date of employment: From_____ To_____

Address_____

Position/Duties _____

Phone number: _____ Salary_____ Supervisor_____

Reason for leaving:_____

3. Employer _____ Date of employment: From_____ To_____

Address_____

Position/Duties _____

Phone number: _____ Salary_____ Supervisor_____

Reason for leaving:_____

JOB RELATED QUESTIONS:

1. What is your reason for seeking employment at Compass?

2. What special skills, talents, gifts and or personality traits would you bring to this Compass?

SPIRITUAL LIFE HISTORY:

1. Do you consider yourself a Christian? ___ Yes ___ No

1.a. If a Christian, please give a brief statement about your faith journey with Jesus Christ.

2. This organization is a Christian pro-life ministry. We recognize the good news of Jesus Christ as the source and motivation for all we do. We desire to be Jesus' hands and feet as we provide pregnancy services and connect with our community. Please write a brief statement about how your faith or religion or beliefs would affect your work if hired.

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify that the facts set forth in this employment application are true and complete to the best of my knowledge, and I authorize my prospective employer to verify their accuracy and to obtain reference information on my work performance and character. I give permission to my prospective employer to conduct a criminal background check to the extent that the position for which I am applying may involve interaction with minors. I release my prospective employer and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any employment decisions made based upon such information. I understand that, if employed, any falsified statements or omissions of material information on this application may lead to my prompt dismissal. If I am offered and accept employment, I agree to fully adhere to the policies and rules of my prospective employer. However, I understand that neither the existence of such policies and rules nor anything said during my interview process shall be deemed to create an express or implied employment contract. I UNDERSTAND THAT ANY EMPLOYMENT THAT MAY BE OFFERED TO ME WILL BE FOR AN INDEFINITE DURATION AND ON AN AT-WILL BASIS. I understand that either my prospective employer or I will have the right to terminate any such employment at any time with or without notice or cause.

I further certify that I have read and that I am in full agreement with the Compass' Mission, Philosophy and Values. I understand that failure to uphold these may result in dismissal from serving at Compass.

Signature of applicant: _____ **Date:** _____

A Position Description is included with this application. Please indicate, with your signature and date, that you have received, read and understand the Position Description for which you have applied.

Signature of applicant: _____ **Date:** _____

Office use only

Date of Interview _____ Date Began at Center _____

References _____ Background Check _____ Training Class _____ W-4 _____

Comments: _____

